

Condition of Hire

1.The person or persons hiring the Village Hall, hereinafter referred to as the Hirer, understands that the hire period shall include any period of time during which the Main Hall/Committee Room/Kitchen is being used by the Hirer for preparation purposes.

2.The Hirer agrees to be responsible for ensuring that the Premises and its associated equipment (including but not limited to, crockery, cutlery, electrical appliances and furniture) is left in good and clean condition. The Hirer further agrees that should any premises or equipment be left in an unsatisfactory condition following inspection by a member of the Village Hall Management Committee ,then an extra charge may be applied to cover the cost of rectifying such condition.

3.The Hirer agrees to accept full responsibility for any loss, damage or injury arising either directly or indirectly from the Hirer's use of the premises and its contents, and undertakes to reimburse in full the Village hall Committee for any costs incurred consequent on such loss, damage, or injury.

4.The Hirer undertakes to be responsible for the effective security of the premises and contents for the duration of the hire period, and for ensuring that the building is left securely locked after use by the Hirer. After checking the security of all doors and windows, the Hirer should leave by the Main Entrance doors which should be securely closed behind them.

5.The Hirer agrees to be bound by the following conditions:

i)The Village Hall may only be used between the hours of 10.00am and 12.00 midnight (other times by arrangement) and for the purposes for which a Premises Licence has been granted. These include use by the public for: specified sporting activities, plays, films, music, singing, dancing, certain entertainment, refreshments, and the sale by retail of alcohol.

ii)The number of persons permitted in the premises at any one time shall not exceed:

Dance only:	175
	persons
Close seated	125
entertainment:	persons
Entertainment to include	100
seated dining:	persons

iii)Any vehicles parked in the Village Hall Car Park are at the Hirer's risk. The Hirer will ensure that any such vehicles do not obstruct the premises Fire Exits.

iv)At any public function where music, singing or dancing takes place, the Hirer will ensure that there will be at least 5 Stewards in attendance, easily identifiable to the public.

v)All amplified music shall be played in such a manner that it does not cause a nuisance to those living in close proximity.

vi)The premises shall be vacated as quickly as possible at the conclusion of the event, and patrons shall leave in a quiet and orderly manner.

6.As determined by the nature of the event, and at the discretion of the Village Hall Management Committee, the Hirer agrees to pay at the time of booking an additional sum of £100 to cover any

eventuality under paragraph 3 above. The Village Hall Management Committee undertakes to return the deposit in full within seven days from the date of the event if no costs are incurred under paragraph 3.

7.The Hirer understands that the Village Hall Management Committee and its Trustees cannot be held responsible for any loss or damage to personal clothing or effects belonging to any persons hiring or using the premises.

8.In accordance with the Premises Licence the Hirer will ensure that no alcoholic beverages are sold to or made available to any person under the age of 18 years.

9.Should an event involve the sale of alcohol on the premises, then the Hirer is advised to apply for a “Temporary Events Notice” (TEN) from East Cambridgeshire District Council Licensing Dept, at least two weeks prior to the event. The TEN should be clearly displayed within the premises for the duration of the event.

10.In the interests of safety no flammable materials are allowed in the Village Hall.

11.The Village Hall Management Committee reserve the right to turn down any application from a potential Hirer if it feels such an application may compromise these Terms and Conditions.